Marathon Staffing—Arizona TEAM MEMBERS

You must call in as far in advance as possible from the start of your shift, preferably one hour prior to the start of your shift. If you speak with someone, please get their name.

Absent or Tardy:

Call Tel. #928-680-0002 & #928-453-2847

If you reach voicemail, you must leave a message and please clearly state your first and last name and the reason for the call.

Emergency - Call Tel. #928-680-0002

If you are unable to reach someone, call #928-453-2847

Marathon Staffing 2025 Calendar

PAY

Accessing Pay Stubs –

New pay stubs will be made available through the Team Member Portal on Thursdays.

Team Member Portal: www.marathonstaffing.com

Click on the "Sign in" button on the right side of the page.

Red - A & B shift workdays*

A = 7:00 a.m. to 7:00 p.m.—**Day** Shift **B** = 7:00 p.m. to 7:00 a.m.—**Night** Shift

Black - C & D shift workdays*

C = 7:00 a.m. to 7:00 p.m.—**Day** Shift **D** = 7:00 p.m. to 7:00 a.m.—**Night** Shift

*Proposed work calendar—depending on client's staffing needs

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This is a friendly reminder of our <u>call out procedure</u>...

If you must call out, please do so in as far advance as possible from the start of your shift. To report an absence, *call the Marathon office at 928-680-0002 Monday thru Friday between 7am and 4pm.*

For evenings and weekend call outs, you must call and speak with someone or leave a message at BOTH numbers listed below.

Marathon: 928-680-0002

Sterilite: 928-453-2847

If you do not reach anyone, <u>leave a message with your name</u>, <u>your shift</u>, a call back number, and the reason you are calling out.

If you speak with someone, please get the name of the person you spoke with.

Thank you!

TEAM MARATHON